

## WorkForce West Virginia Notice To Employees - Unemployment Benefits

Effective July 1, 2025

### What is Unemployment?

Unemployment insurance (UI) is a state-mandated benefit that provides financial assistance to those who have lost their job through no fault of their own. It is a form of social insurance that provides a safety net for workers who are temporarily out of work. The benefits help cover living expenses while you look for new employment. You can apply for benefits the day after your unemployment ends if your wages are significantly reduced. The claim will be effective starting the last day of the week it is filed.

Your UI benefits are payable by both the federal and state government. The federal law sets the maximum amount of benefits payable at 26 weeks. The state law sets the maximum amount of benefits payable at 26 weeks. You may be eligible for a partial unemployment benefit if your wages are significantly reduced. You will be responsible for the full benefit amount at the end of the year.

### Total Unemployment

You are considered totally unemployed during any work week when you are fully separated from your job and not performing any work for which you are paid or receive compensation.

### Partial Unemployment

You are considered partially unemployed if you were working full-time but had your hours reduced due to business operations, equipment breakdowns, or similar reasons. You may be eligible for partial unemployment benefits if your earnings are less than your previous unemployment benefit amount plus \$50.

If your employer participates in the Short-Term Compensation (STC) program, you may be eligible to receive a prorated amount of unemployment benefits based on the percentage of your hours. To qualify for STC, your employer must have an approval plan with Workforce West Virginia and reduce your hours between 10 and 50 percent of your regular workweek.

If your employer does not participate in the STC program, you should provide your employer with a Low Earnings Report (LER) for the week, showing your gross wages. You must complete the claims portion of the LER and file it with your local office as instructed on the form.

### Eligibility Requirements

To be eligible for unemployment benefits, you must have earned at least \$2,000 in gross wages during a 12-month period. The wages must be from the last completed calendar quarter or the alternate base period. The last four completed calendar quarters immediately before the first day of your unemployment.

To qualify for unemployment benefits, you must:

- File a claim for benefits online at [www.wv.gov](http://www.wv.gov) and/or by mail.
- Register for work with Job Service and continue reporting as directed.
- Be able to work and available for full-time work that matches your training or experience.
- Actively seek full-time work by completing at least four job work search activities each week, documenting them, and sending them to the Agency upon request.
- Complete a one-week unpaid waiting period during your benefit year.

• Earn less than your weekly benefit amount plus \$50 during each week your claim benefits.

• Be re-qualified for benefits after a previous benefit year if you have earned at least eight times your previous weekly benefit amount in gross wages since the start of your previous claim.

• Participate in profiling and unemployment services when assessed.

### How Do I Apply for Benefits?

The quickest way to apply for a claim is at [www.wv.gov](http://www.wv.gov). If you are unable to apply online, you can visit the nearest local office. There, you'll have access to computer and staff help to help you get started. If you need a Social Security card, call 1-800-255-0087 for assistance. You will be guided through the process and your claim will be filed in your local office.

To be eligible, you will need information such as:

- Social Security number
- Government-issued photo ID
- Mailing address and phone number
- Email address
- If a U.S. citizen, Proof of alien status
- Employer names, address, and phone numbers
- Dates and last dates worked for each employer
- Reason for leaving or no contact for hours
- If filing during your last week of work, your gross earnings for that week.

### Weekly Certifications

Once your initial claim is filed, you must submit a weekly certification for every week you wish to receive benefits. Weekly certifications can be filed in the same manner as your initial claim—online or in person.

### Disqualifications

You may be disqualified from receiving unemployment benefits if:

- You quit your job without good cause, and it was not due to fault on the part of your employer.
- You are under final reassignment.
- You fail to apply for available suitable work, accept outside work when offered, or return to your customary self-employment when directed.
- You are unemployed due to a labor dispute.
- You receive wages in lieu of notice or "severance" Compensation for temporary total disability during the week.
- You receive unemployment compensation under the laws of another state or the United States during the week.
- You are training, participating, or preparing to participate in professional sports or athletic events with reasonable assurance of performing such services in the current or upcoming season.
- You are an employee of an educational institution or a service agency for any week of unemployment that starts during a paid academic term, a holiday or vacation period begins, and you have a contract or reasonable assurance that you will perform services in the next academic year or term, or after the holiday/vacation period. Exception: If you have enough non-school wages to have your period of qualify for benefits based on those wages after, you may be entitled to benefits during that period.
- You perform services as an alien, unless you are lawfully residing in the United States and have a valid work permit.
- You quit work to attend school or attend school at another educational institution.

You will be unemployed because you or your authorized agent requested vacation at a specified time that forces your employer to suspend operations.

You receive any annuity, pension, or retirement pay from a base period employer or a related fact. If your reassignment is less than your unemployment benefits, your benefits will be reduced by the amount of the annuity, pension, or retirement pay.

• Within the last 12 months, you knowingly made a false statement or failed to disclose a material fact to obtain, or continue to obtain, or receive benefits. This can result in a misdemeanor charge, severe penalties, and disqualification for 90 weeks if conviction and for 52 weeks if acquittal.

The full consequences and length of a disqualification are not explained here.

### Local Office

The following local office locations are open Monday through Friday:

Beckley	Farmington	Martinsburg	South Branch
Charleston	Greensboro	Waynesboro	Summersville
Clarksburg	Huntington	Morgantown	Weston
Elkins	Logan	Parkersburg	Wheeling

### For More Information

For more information, visit [www.wv.gov](http://www.wv.gov) or call 1-800-255-0087.

Visit [www.wv.gov](http://www.wv.gov) for more information or visit the QR code.

## Unemployment Compensation Benefit Rate Table

Wage Class	Wages in Base Period	Weekly Benefit Rate	Maximum Benefit Rate	Wage Class	Wages in Base Period	Weekly Benefit Rate	Maximum Benefit Rate
1	\$2,000.00 - 2,249.99	24.00	604.00	136	\$22,500.00 - 22,500.00	238.00	1,172.00
2	2,250.00 - 2,499.99	25.00	625.00	137	22,500.00 - 22,500.00	239.00	1,173.00
3	2,500.00 - 2,749.99	26.00	646.00	138	22,500.00 - 22,500.00	240.00	1,174.00
4	2,750.00 - 2,999.99	27.00	667.00	139	22,500.00 - 22,500.00	241.00	1,175.00
5	3,000.00 - 3,249.99	28.00	688.00	140	22,500.00 - 22,500.00	242.00	1,176.00
6	3,250.00 - 3,499.99	29.00	709.00	141	22,500.00 - 22,500.00	243.00	1,177.00
7	3,500.00 - 3,749.99	30.00	730.00	142	22,500.00 - 22,500.00	244.00	1,178.00
8	3,750.00 - 3,999.99	31.00	751.00	143	22,500.00 - 22,500.00	245.00	1,179.00
9	4,000.00 - 4,249.99	32.00	772.00	144	22,500.00 - 22,500.00	246.00	1,180.00
10	4,250.00 - 4,499.99	33.00	793.00	145	22,500.00 - 22,500.00	247.00	1,181.00
11	4,500.00 - 4,749.99	34.00	814.00	146	22,500.00 - 22,500.00	248.00	1,182.00
12	4,750.00 - 4,999.99	35.00	835.00	147	22,500.00 - 22,500.00	249.00	1,183.00
13	5,000.00 - 5,249.99	36.00	856.00	148	22,500.00 - 22,500.00	250.00	1,184.00
14	5,250.00 - 5,499.99	37.00	877.00	149	22,500.00 - 22,500.00	251.00	1,185.00
15	5,500.00 - 5,749.99	38.00	898.00	150	22,500.00 - 22,500.00	252.00	1,186.00
16	5,750.00 - 5,999.99	39.00	919.00	151	22,500.00 - 22,500.00	253.00	1,187.00
17	6,000.00 - 6,249.99	40.00	940.00	152	22,500.00 - 22,500.00	254.00	1,188.00
18	6,250.00 - 6,499.99	41.00	961.00	153	22,500.00 - 22,500.00	255.00	1,189.00
19	6,500.00 - 6,749.99	42.00	982.00	154	22,500.00 - 22,500.00	256.00	1,190.00
20	6,750.00 - 6,999.99	43.00	1,003.00	155	22,500.00 - 22,500.00	257.00	1,191.00
21	7,000.00 - 7,249.99	44.00	1,024.00	156	22,500.00 - 22,500.00	258.00	1,192.00
22	7,250.00 - 7,499.99	45.00	1,045.00	157	22,500.00 - 22,500.00	259.00	1,193.00
23	7,500.00 - 7,749.99	46.00	1,066.00	158	22,500.00 - 22,500.00	260.00	1,194.00
24	7,750.00 - 7,999.99	47.00	1,087.00	159	22,500.00 - 22,500.00	261.00	1,195.00
25	8,000.00 - 8,249.99	48.00	1,108.00	160	22,500.00 - 22,500.00	262.00	1,196.00
26	8,250.00 - 8,499.99	49.00	1,129.00	161	22,500.00 - 22,500.00	263.00	1,197.00
27	8,500.00 - 8,749.99	50.00	1,150.00	162	22,500.00 - 22,500.00	264.00	1,198.00
28	8,750.00 - 8,999.99	51.00	1,171.00	163	22,500.00 - 22,500.00	265.00	1,199.00
29	9,000.00 - 9,249.99	52.00	1,192.00	164	22,500.00 - 22,500.00	266.00	1,200.00
30	9,250.00 - 9,499.99	53.00	1,213.00	165	22,500.00 - 22,500.00	267.00	1,201.00
31	9,500.00 - 9,749.99	54.00	1,234.00	166	22,500.00 - 22,500.00	268.00	1,202.00
32	9,750.00 - 9,999.99	55.00	1,255.00	167	22,500.00 - 22,500.00	269.00	1,203.00
33	10,000.00 - 10,249.99	56.00	1,276.00	168	22,500.00 - 22,500.00	270.00	1,204.00
34	10,250.00 - 10,499.99	57.00	1,297.00	169	22,500.00 - 22,500.00	271.00	1,205.00
35	10,500.00 - 10,749.99	58.00	1,318.00	170	22,500.00 - 22,500.00	272.00	1,206.00
36	10,750.00 - 10,999.99	59.00	1,339.00	171	22,500.00 - 22,500.00	273.00	1,207.00
37	11,000.00 - 11,249.99	60.00	1,360.00	172	22,500.00 - 22,500.00	274.00	1,208.00
38	11,250.00 - 11,499.99	61.00	1,381.00	173	22,500.00 - 22,500.00	275.00	1,209.00
39	11,500.00 - 11,749.99	62.00	1,402.00	174	22,500.00 - 22,500.00	276.00	1,210.00
40	11,750.00 - 11,999.99	63.00	1,423.00	175	22,500.00 - 22,500.00	277.00	1,211.00
41	12,000.00 - 12,249.99	64.00	1,444.00	176	22,500.00 - 22,500.00	278.00	1,212.00
42	12,250.00 - 12,499.99	65.00	1,465.00	177	22,500.00 - 22,500.00	279.00	1,213.00
43	12,500.00 - 12,749.99	66.00	1,486.00	178	22,500.00 - 22,500.00	280.00	1,214.00
44	12,750.00 - 12,999.99	67.00	1,507.00	179	22,500.00 - 22,500.00	281.00	1,215.00
45	13,000.00 - 13,249.99	68.00	1,528.00	180	22,500.00 - 22,500.00	282.00	1,216.00
46	13,250.00 - 13,499.99	69.00	1,549.00	181	22,500.00 - 22,500.00	283.00	1,217.00
47	13,500.00 - 13,749.99	70.00	1,570.00	182	22,500.00 - 22,500.00	284.00	1,218.00
48	13,750.00 - 13,999.99	71.00	1,591.00	183	22,500.00 - 22,500.00	285.00	1,219.00
49	14,000.00 - 14,249.99	72.00	1,612.00	184	22,500.00 - 22,500.00	286.00	1,220.00
50	14,250.00 - 14,499.99	73.00	1,633.00	185	22,500.00 - 22,500.00	287.00	1,221.00
51	14,500.00 - 14,749.99	74.00	1,654.00	186	22,500.00 - 22,500.00	288.00	1,222.00
52	14,750.00 - 14,999.99	75.00	1,675.00	187	22,500.00 - 22,500.00	289.00	1,223.00
53	15,000.00 - 15,249.99	76.00	1,696.00	188	22,500.00 - 22,500.00	290.00	1,224.00
54	15,250.00 - 15,499.99	77.00	1,717.00	189	22,500.00 - 22,500.00	291.00	1,225.00
55	15,500.00 - 15,749.99	78.00	1,738.00	190	22,500.00 - 22,500.00	292.00	1,226.00
56	15,750.00 - 15,999.99	79.00	1,759.00	191	22,500.00 - 22,500.00	293.00	1,227.00
57	16,000.00 - 16,249.99	80.00	1,780.00	192	22,500.00 - 22,500.00	294.00	1,228.00
58	16,250.00 - 16,499.99	81.00	1,801.00	193	22,500.00 - 22,500.00	295.00	1,229.00
59	16,500.00 - 16,749.99	82.00	1,822.00	194	22,500.00 - 22,500.00	296.00	1,230.00
60	16,750.00 - 16,999.99	83.00	1,843.00	195	22,500.00 - 22,500.00	297.00	1,231.00
61	17,000.00 - 17,249.99	84.00	1,864.00	196	22,500.00 - 22,500.00	298.00	1,232.00
62	17,250.00 - 17,499.99	85.00	1,885.00	197	22,500.00 - 22,500.00	299.00	1,233.00
63	17,500.00 - 17,749.99	86.00	1,906.00	198	22,500.00 - 22,500.00	300.00	1,234.00
64	17,750.00 - 17,999.99	87.00	1,927.00	199	22,500.00 - 22,500.00	301.00	1,235.00
65	18,000.00 - 18,249.99	88.00	1,948.00	200	22,500.00 - 22,500.00	302.00	1,236.00
66	18,250.00 - 18,499.99	89.00	1,969.00	201	22,500.00 - 22,500.00	303.00	1,237.00
67	18,500.00 - 18,749.99	90.00	1,990.00	202	22,500.00 - 22,500.00	304.00	1,238.00
68	18,750.00 - 18,999.99	91.00	2,011.00	203	22,500.00 - 22,500.00	305.00	1,239.00
69	19,000.00 - 19,249.99	92.00	2,032.00	204	22,500.00 - 22,500.00	306.00	1,240.00
70	19,250.00 - 19,499.99	93.00	2,053.00	205	22,500.00 - 22,500.00	307.00	1,241.00
71	19,500.00 - 19,749.99	94.00	2,074.00	206	22,500.00 - 22,500.00	308.00	1,242.00
72	19,750.00 - 19,999.99	95.00	2,095.00	207	22,500.00 - 22,500.00	309.00	1,243.00
73	20,000.00 - 20,249.99	96.00	2,116.00	208	22,500.00 - 22,500.00	310.00	1,244.00
74	20,250.00 - 20,499.99	97.00	2,137.00	209	22,500.00 - 22,500.00	311.00	1,245.00
75	20,500.00 - 20,749.99	98.00	2,158.00	210	22,500.00 - 22,500.00	312.00	1,246.00
76	20,750.00 - 20,999.99	99.00	2,179.00	211	22,500.00 - 22,500.00	313.00	1,247.00
77	21,000.00 - 21,249.99	100.00	2,200.00	212	22,500.00 - 22,500.00	314.00	1,248.00
78	21,250.00 - 21,499.99	101.00	2,221.00	213	22,500.00 - 22,500.00	315.00	1,249.00
79	21,500.00 - 21,749.99	102.00	2,242.00	214	22,500.00 - 22,500.00	316.	